

# Madinah Academy for American Muslims

OPERATED UNDER THE AUSPICES OF THE ISLAMIC ASSOCIATION OF MICHIGAN  
(IAM) – MASJID UMAR BIN KHATTAB

18105 Racho Road, Brownstown, MI: 48193 --- Phone:734-281-8050

## APPLICATION FORM

**CHECK ONE:**  Hifz (Memorization of Quran)  Tajweed Class  Naazirah Quran Class  Alim Program  
 Other: \_\_\_\_\_

## Applicant Information

First Name:	Last Name:
Address:	
City/State/Zip:	
Home Phone:	Mobile Phone:
Place of Birth:	Date of Birth:
Year in School:	Age:
Please provide details of any long term illnesses, allergies, other special circumstances or accommodations that the Academy should be aware of:	

## Parent/Guardian Information (only necessary if applicant is under 18 yrs old)

First Name:	Last Name:
Address (if different from above):	
City/State/Zip:	
Home Phone:	Mobile Phone:

## Details of Previous Islamic Education

Name of last Madrasah:		
Is the applicant currently attending this Madrasah? <input type="checkbox"/> YES <input type="checkbox"/> No		
Date started previous Madrasah?		Date ended previous Madrasah?
Has the applicant completed <i>Naazirah</i> (recitation of the complete Quran)? <input type="checkbox"/> YES <input type="checkbox"/> No If Yes, how many times?		
Has the applicant taken any lessons in Tajweed? <input type="checkbox"/> YES <input type="checkbox"/> No If Yes, please give details:		
Has the applicant memorized any portions of the Quran? <input type="checkbox"/> YES <input type="checkbox"/> No If Yes, please give details:		
Please give details of previous Kitabs studied:		
Book	Parts Studied	Grade

Please give reason for leaving previous Madrasah?

Please give reason for applying at this Madrasah?

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## Rules and regulations

1. All applicants will have to take an admission test, after which the admission will be processed.
2. All successful applications will be on a one week or one month trial basis.
3. Minimum age requirements for admission:
  - a. Hifz class must be at least 8 years of age.
  - b. Tajweed and Naazirah class must be 6 years of age.
  - c. Alim class must be 15 years of age or completed high school.
  - d. Age requirements for other classes will be determined by the principal.
4. All students must apply to Islamic teachings including dress.
5. The timings of the Madrasah will be decided by principal. All students will be expected to respect the times set by the Madrasah. Specifically to arrive on time and leave after the designated time.
6. In case of absence, the student must present a written excuse from his parent or guardian on the next day of class to the principal before attending class. Also students arriving late or wishing early must have a written excuse from the parent.
7. Parents are expected to schedule weekends and holidays in such a manner that students do not miss class.
8. Parents are expected to ensure that students prepare their lessons before class. It is recommended for students in Hifz class that they spend at least half an hour at night and one hour in the morning. Students in the Tajweed and Naazirah class should spend at least half an hour daily in lesson preparation.
9. The Madrasah has the full right to dismiss any student where it seems necessary and he will have no legal remedy against the Madrasah.
10. In case of complaints of any nature, one should consult with the principal by writing.
11. In case of change of address or phone number, one should immediately notify the Madrasah. If one fails to do so, the Madrasah will not be responsible for any occurrences in correspondences or emergencies.
12. If a student does not sit for the final year exam, he may be removed from the Madrasah register or he may have to repeat the year.

## Declaration

I declare that the information given on this form is correct and accurate to the best of my knowledge. I accept and agree to abide by the rules and regulations of Madrasah at Madinah Academy for American Muslims (IAM- MASJID UMAR BIN KHATTAB)

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Signature of applicant (if over 18 yrs)

\_\_\_\_\_  
Date

## For Official Use Only

Date Received:	Date Acknowledged:
Date of Interview:	Interview Taken by:
Interview Details:	
Date of Admission:	Admitted to Class: